ATTACHMENT# 1

The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Wednesday, August 24, 2016, at 12:30 p.m. at the Otsego Area Occupational Center, Milford, New York.

Roll Call & Quorum Check

MEMBERS PRESENT: Joseph Ballard, Paul Beisler, Ellen Hager, Theresa Hait, Marcy Birch, Antoinette Hull and Johnnie Nemec.

MEMBERS ABSENT: James Gray and William Haltermann.

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton Carls, Lynn Chase, Anne Pallischeck and Alyssa Oliveri, Ryan DeMars and Jason Sanchez.

Call to Order

At 12:32 p.m. Vice President Paul Beisler called the meeting to order with a quorum present.

Pledge of Allegiance

Mr. Beisler opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

Additions to the Addenda

There were no additions.

Oath of Office- Board Member

Alyssa Oliveri, Board Clerk, administered the Oath of Office to newly elected Board Member Marcy Birch.

Approval of Consent Agenda

Johnnie Nemec and March Birch moved to approve the Consent Agenda as presented.

1. Minutes from Reorganization Meeting - July 6, 2016
   Minutes from Regular Meeting - July 6, 2016
2. Minutes from Special Meeting- August 3, 2016
3. Monthly Reports - June 2016
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
4. Budgetary Transfers - June 2016 (Copy filed in the Clerk's office).
5. Claims Auditor Report

Motion approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

Mr. Beisler asked if anyone would like to address the Board. There were no public comments.

District Superintendent Report

District Superintendent Report:

- **Introductions:** Mr. Savin introduced Ryan DeMars, the new Principal at OAOC, and Jason Sanchez, the new Innovative Programs Administrator.

- **Superintendent Searches:** Mr Savin informed the Board that the Edmeston Superintendent search has almost come to a close. A candidate has been selected and a contract is being negotiated.

- **Administrative Organization Chart:** Mr. Savin reviewed the 2016-2017 Administrative Organization Chart.

- **Strategic Planning:** Mr. Savin suggested the Board begin holding half hour Strategic Planning Sessions after Board Meetings. He explained that Program Leaders are scheduled to present at upcoming Board Meetings. Presenters will provide the Board with a brief written description of their program and their program's evolvement. Johnnie Nemec discussed the benefit of having the job description of each presenter before his or her presentation so that Board Members can better understand the presenter's role. Mr. Savin agreed. Mr. Savin also proposed holding collaborative conversations with component school Superintendents. Topics need to be chosen for these meetings. Mr. Savin expressed that he would like to hold one or two meetings in the spring to have a cumulative conversation about all of the programs and ideas discussed in the previous meetings and presentations.

- **Advanced Manufacturing**: Mr. Savin opened up a discussion about plans to bring an Advanced Manufacturing program to ONC BOCES. He explained that such a program could attract a new variety of student. Mr. Beisler asked if the program would be available at both occupational centers. Mr. Savin explained that the program would only be coming to the Otsego Area Occupational Center at this time, but could eventually be offered at NCOC too. He mentioned that finding room for this program is a priority and that it is preferable to keep it on the OAOC campus. Mr. Savin invited members of the Board to stay after the meeting to discuss possible locations for the program. There was a brief discussion about both Advanced Manufacturing programs in the area and Advanced Manufacturing employment

opportunities in the area. The Board also discussed Advanced Manufacturing programs at other schools that we could model. Mr. Savin told the Board that Mr. Booan had visited a site in Pennsylvania and Mr. DeMars mentioned OHM BOCES' P-TECH program. The Board also discussed the need for proper naming of the program to attract students.

- **School Safety Plans:** Mr. Savin introduced Joshua Reiss, ONC BOCES' Safety Risk Manager. He explained that New York State would like consistency between buildings when it comes to Emergency Procedures. Mr. Reiss gave an overview of ONC BOCES' District-Wide School Safety Plans and Building Level Safety Plans. The Board discussed details such as chain of command and parent notification procedures.

Directors' Report

Anne Pallischeck, Coordinator, Instructional Support Services

- **Personnel Updates:** Ms. Pallischeck discussed a number of personnel items listed on the Addenda. She mentioned that the new Special Education School Improvement Specialist (SESIS), Kathleen Cannon, began working per diem over the summer.

- **Space Moves:** Ms. Pallischeck informed the Board that the Media Library move from OAOC to Center Street School is almost complete.

Deputy Superintendent Report

Deputy Superintendent Report:

- **Space Move Update:** Dr. Bolton Carls referred to the information Ms. Pallischeck provided regarding space moves. Dr. Bolton Carls added that there are also moves within Center Street School. Both Safety Risk Management and Employee Relations offices have moved. All are getting settled.

- **Capital Projects Update:** Dr. Bolton Carls informed the Board that the Energy Performance Contract building updates are almost complete. Installation of the air conditioning is almost complete as well. The new siding is on at NCOC. She explained that dust from some areas at NCOC tested positive for PCB. It is likely old dust. An Abatement Contractor is working to eradicate this dust; the work will be complete by the time staff and students arrive.

- **Cell Phone Policy Update:** Dr. Bolton Carls informed the Board that Policy #8332-E, Authorized Personnel Cell Phone Use, is on the Addenda for approval. Changes are due to new hires and title changes.

- **Student Program Updates:** Mr. Booan, Assistant Superintendent for Student Programs, was unable to attend the Board Meeting. Dr. Bolton Carls gave an update on his department in his absence. She discussed some personnel items. Mr. Beisler asked if we are short a Science Teacher; Dr. Bolton Carls informed the Board that we have an offer to a teacher and are

hoping to hear back soon. We are also working on securing a Visually Impaired Teacher and a Secretary for the OAOC Principal, Mr. DeMars.

Approval of Personnel

Theresa Hait and Johnnie Nemec moved to approve the following personnel as presented:

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

UNCLASSIFIED APPOINTMENTS - 4 Year Probationary Appointments

Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Jennifer Osborn	IP	Consultant Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary position	*8/30/2016 - 8/29/2020	Special Subject: General Special Education	Students with Disabilities, Generalist Grades 7-12, Initial	$41,483.00
Jonah Burness	CTE	Social Studies Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary position	*8/30/2016 - 8/29/2020	Academic Subject: Social Studies	Social Studies 7-12, Initial	$39,458.00
Kaitlin Darling	IT	Physical Education Teacher	Full-time, 10-month, Teacher Unit Position, 4-year probationary position	*8/30/2016 - 8/29/2020	Special Subject: Physical Education and Recreation	Physical Education & Health Education, Initial	$39,578.00

*Effective date noted as above unless extended in accordance with the law. This expiration date is tentative and conditional only. Except to the extent required by applicable provisions of Section 3012[3] of the Education Law, in order to be granted tenure the teacher/administrator must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher/administrator receives an ineffective composite or overall rating in the final year of the probationary period, the teacher/administrator shall not be eligible for tenure at that time. *Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.*

UNCLASSIFIED APPOINTMENTS - 3 Year Probationary Appointments

Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Kathleen Cannon	ISS	Special Education School Improvement Specialist (SESIS)	Administrative Unit Position, Full-time, 10-month, 3-year probationary appointment (Revised from the June 8, 2016 board)	*9/1/2016-8/31/2019	Special Subject: General Special Education - Special Education School Improvement Specialist	Special Education, Permanent	$58,242.00 plus up to 20 summer per diem days

*Effective date in accordance with the law. This expiration date is tentative and conditional only. In order to be granted the tenure, the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period, the teacher shall not be eligible for tenure at that time.

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

UNCLASSIFIED APPOINTMENT - Part Time

Name	Dept.	Position	Appointment	Effective	Tenure Area	Certification	Salary
Robert Hage	Student Programs	Dean of Students	Part-time, .6 FTE, 10-month, 7.5 hour day, Non-Unit Support Position	8/30/2016 - 6/30/2017	N/A	Guidance, Permanent Certificate	$51,375.00 prorated to 60% plus 20 per diem days as needed during 2016 - 2017 school year

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save

CLASSIFIED APPOINTMENTS

Name	Dept.	Position	Appointment Type	Effective	Salary
Erin Annunziata	IT & SBO	Keyboard Specialist	Full-time, 12-Month, 7.5 hour day, Provisional, ESPA Unit position, Competitive Civil Service Position	8/25/2016	$24,802.00 prorated to the effective date
Jarrin Hayen	CASSC	Assistant Coordinator (CASSC)	Full-time, 12-Month, 7.5 hour day, Provisional, Non-Unit Support position, Competitive Civil Service Position	9/6/2016 pending civil service approval	$26,500.00 prorated to the effective date

CLASSIFIED APPOINTMENTS

Name	Dept.	Position	Appointment Type	Effective	Salary
Ann Clark	Student Programs	Secretary	Full-time, 12-Month, 8.0 hour day, Permanent, ESPA Unit position, Competitive Civil Service Position	8/25/2016	As per MOA prorated to effective date

MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Cyndi Kropp	Training Participant	Workshop days - Inquiry Team	8/24/2016 - 8/25/2016	$85.00/day
Heather Hubbard	Training Participant	Workshop days - Inquiry Team	8/24/2016 - 8/25/2016	$85.00/day
April Erkson	Training Participant	Workshop days - Inquiry Team	8/24/2016 - 8/25/2016	$85.00/day
Brian Sheldon	Training Participant Temporary	Workshop days - Inquiry Team Administrative Internship	8/24/2016 - 8/25/2016 8/29/2016 - 6/30/2017	$85.00/day Unpaid
Iris Burnsworth	Temporary	Substitute	9/1/2016 - 8/31/2017	As per board policy or rate per contract
George Yager	Temporary	Substitute	9/1/2016 - 8/31/2017	As per board policy or rate per contract
Karen Hinkley	Temporary	Substitute	9/1/2016 - 8/31/2017	As per board policy or rate per contract
Jacob Katoke	Casual Employee	Assist with Moving	8/1/2016 - 8/31/2016	$20.00/hour
Nancy Nelson	Temporary	Substitute	9/1/2016 - 8/31/2017	As per board policy or rate per contract
Jocelyn Reeves	Temporary	Workshop - TCI Training	6/23/2016	LTA Substitute rate as per board policy or rate per contract
Ted Smith	Casual Employee	ISS - Data Analyst and Program Services	7/1/2016 - 6/30/2017	$750.00/site visit $100.00/webinar Data Anaylsis and program services - fee according to district size (enrollment - per student cost), IRS rate for mileage Max. of $15,000.00
Dawn Garrow	Casual Employee	Adult CNA/HHA Instructor	9/1/2016 - 8/31/2017	$26.00/hour for a total of 500 hours Max. of $13,000.00

MISCELLANEOUS APPOINTMENTS

Name	Appointment	Position	Effective	Compensation
Marjorie Bourgeois	Casual Employee	Workshop Participant	7/1/2016 - 8/31/2016	$85.00/day
Gina Pasa	Annual Adult Education Stipend	Coordination of CNA/HHA Program	9/1/2016 - 8/31/2017	$3,000.00/year

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

MISCELLANEOUS SUMMER APPOINTMENTS

Name	Position	Days	Compensation
Muga Katoke	Teacher	8/1/2016 - 8/29/2016	Per Diem as needed for moving
George Hotaling	LTA	8/1/2016 - 8/29/2016	Per Diem as needed for moving
Patricia Hornbeck	Teacher	Max. of 7 days 2 Per Diem, 5 Curriculum (Revised from June 8, 2016 board meeting)	Per Diem Curriculum $200.00/days
James Cimko	Adult Education	7/1/2016 - 8/30/2016	$25.00/hour Max. of $2,600.00 (Revised from July 6, 2016 board meeting)
Patricia Verlaan	Adult Education	7/1/2016 - 8/30/2016	$25.00/hour Max. of $1,500.00 (Revised from July 6, 2016 board meeting)
Amanda Haig	Occupational Therapist	Max. of 19 days	Per Diem up to a maximum of $250.00/day

INCREASE IN POSITION

Employee	Position	Dept.	Current FTE	New FTE	Effective
Suzanne Swantak	Coordinator of Catskill Area School Study Council	CASSC	.3	.37	8/30/2016 - 6/30/2017
Betsey Clark	Special Education Teacher	IP	1.0	1.1	8/30/2016 - 6/30/2017
Kristen Shultz	School Counselor	CTE	1.0	1.1	8/30/2016 - 6/30/2017

2016-2017 RE-APPOINTMENTS - ADULT EDUCATION & PART-TIME STAFF				
Name	**Dept.**	**2016-2017 FTE**	**Position**	**Effective**
Gina Pasa	Adult Education	1.0	PN & Adult Health Services Coordinator	9/1/2016 - 6/30/2017
Leicha Wilson-Collins	Adult Education	1.0	PN Instructor	9/1/2016 - 6/30/2017
James Cimko	Adult Education	1.0	GED/Literacy Adult Education Instructor	9/1/2016 - 6/30/2017
Patricia Verlaan	Adult Education	.4	GED/Literacy Adult Education Instructor	9/1/2016 - 6/30/2017
Cynthia Struckle	Adult Education	.5	Adult Education Instructor/Data Coordinator	9/1/2016 - 6/30/2017
Jim Bercovitz	Student Programs	.6	Clinical Psychologist	9/1/2016 - 6/30/2017
Robin Tabor	IT	.2	School Library Media Specialist	8/30/2016 - 6/30/2017
Peter Pollock	IT	.8	Science Enrichment	8/30/2016 - 6/30/2017
Susan Fairbairn	IT	.7	Certified Occupational Therapist Assistant	8/30/2016 - 6/30/2017
Martha Bischoff	IT	.8	ESOL Teacher	8/30/2016 - 6/30/2017
Stephanie Bauer	IT	.42	Deaf and Hearing Impaired Teacher	8/30/2016 - 6/30/2017

CHANGE IN CIVIL SERVICE STATUS				
Name	**Dept.**	**Position**	**Appointment**	**Effective**
Annette Hinkley	Administration	Administrative Assistant	Probationary	8/25/2016 - 5/24/2017
Ellen Kennedy	Business Office	Keyboard Specialist	Permanent	9/11/2016
Cali Kukenberger	Student Programs	Keyboard Specialist	Permanent	9/11/2016

CREATE POSITIONS					
Title	**Dept.**	**FTE**	**Position**	**Salary**	**Reason**
Administrative Aide	Student Programs	1.0	Full-time, Non-Unit Support position, 7.5 hour day	$22,000.00 - $25,000.00	Assists new IP Administrator & Administration

LEAVE OF ABSENCES			
Name	**Position**	**Reason**	**Effective**
Jessica Sobers	Staff Development Specialist/Network Team	Maternity Leave - Paid and Unpaid	9/19/2016 - 12/22/2016
Erin Annunziata	Teaching Assistant	Personal Leave to accept a position as a Keyboard Specialist at ONC BOCES	8/25/2016 - 8/24/2017

RESIGNATIONS/RETIREMENTS			
Name	**Position**	**Reason**	**Effective**
Heather Gockel	Senior Account Clerk - continue in Accountant position at ONC BOCES	Resignation	9/10/2016
Linda Wilberg	Teaching Assistant	Resignation	8/31/2016
Corey Graves	Cleaner	Resignation	9/1/2016
Ethan Meyers	Science Teacher	Resignation	8/18/2016
Ann Clark	Administrative Assistant - continue in Secretary position at ONC BOCES	Resignation	8/25/2016

Approval of Consent Agenda Items

Joseph Ballard and Marcy Birch moved to approve the following Consent Agenda Items:

Resolution to Award Welding Ventilation System Bid

Whereas, the Otsego Northern Catskills BOCES has solicited bids for installation of the welding ventilation system at NCOC, and

Whereas, bids were duly advertised and opened on August 3, 2016 by Annette Hinkley, witnessed by Ellen Kennedy. The three bidders have met the specifications contained within the bid.

Whereas, the bids were reviewed by Joe Booan, and he recommended that the bid be awarded to DBA Bordingers Welding & Fabricating, Oneonta, NY for installation of the welding ventilation system at NCOC for the base bid amount of $19,950 and alternate bid #1 and #2 for $5,000 for a total of $24,950 for the 2016-17 school year, and

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendors and in the amounts shown above.

Resolution to Approve 2016-17
Transportation & Bus Maintenance Contracts

Whereas, the Otsego Northern Catskills BOCES desires to provide transportation for field trips for students enrolled in the CTE and Special Education Programs at their Occupational Centers, and

Whereas, Laurens Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2016-17 School Year, effective September 1, 2016 through June 30, 2017 at the rate of $21.50/hr plus $1.10/mile, with the total anticipated annual cost equal to $4,875, and

Whereas, Milford Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2016-17 School Year, effective September 1, 2016 through June 30, 2017 at the rate of $13.48/hr plus $1.50/mile, with the total anticipated annual cost equal to $2,000, and

Whereas, Schenevus Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2016-17 School Year, effective September 1, 2016 through June 30, 2017 at the rate of $18.00/hr plus $1.20/mile, with the total anticipated annual cost equal to $3,500, and

Whereas, Cherry Valley-Springfield Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2016-17 School Year, effective September 1, 2016 through June 30, 2017 at the rate of $20.60/hr plus $1.03/mile, with the total anticipated annual cost equal to $19,750, and

Whereas, Gilboa-Conesville Central School has agreed to provide transportation under The State Education Department, Transportation Unit contract TC for the 2016-17 School Year, effective September 1, 2016 through June 30, 2017 at the estimated lump sum of $2,000, and

Whereas, BOCES must adhere to provisions of Section 1604, 1709, 2021, 2503, 4401 and 4402 of the Education Law for the purpose of providing transportation and DOT maintenance/repair of vehicles used to transport students for the 2016-17 school year, and

Whereas, Gilboa-Conesville Central School has agreed to provide bus maintenance under The State Education Department, Transportation Unit contract TC for the 2016-17 School Year, effective September 1, 2016 through June 30, 2017 at the estimated lump sum of $4,000, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the transportation contracts and bus maintenance contract for the rates and terms shown above.

Resolution to Approve Rental Contacts as Listed on Rental Facility Schedule Attachment #7

Whereas, the Otsego Northern Catskills BOCES - wishes to initiate and/or renew the rental leases as listed on the 8/3/2016 version of the 2016-17 Rental Facility Schedule, Attachment #7.

Whereas, single year and multi-year leases have been obtained and approved by The State Education Department and the required certificate of occupancies are in effect for the term of the lease(s),

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the leases for the period and rates contained within the 2016-17 Rental Facility Schedule.

Resolution to Approve National Gallery of Art Agreement

Whereas, the Otsego Northern Catskills BOCES School Library System desires to enter into an agreement with the following business for the loan of educational media resources, and

Whereas, National Gallery of Art, Landover, MD has agreed to provide these resources at no cost to ONC BOCES for the period of September 15, 2016 through August 31, 2019, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the agreement for the rates and terms shown above.

Resolution to Declare Surplus Equipment Attachment #8

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the attached list, Attachment #8 of equipment or components, including those which were purchased for our component districts, as the items are obsolete, no longer functional or operational,

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the following equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

Designation of Dignity for All Students Act (DASA) Coordinator Otsego Area Occupational Center

Whereas, the Otsego Northern Catskills BOCES Board of Education does hereby designate Kevin Stevens, Assistant Principal at the Otsego Area Occupational Center, as the Dignity

for All Students Act (DASA) Coordinator for the Otsego Area Occupational Center.

Approval of Field Trip
Attachment #9

OAOC and NCOC (Manee/Subik) Lackawanna Coal Mine, Scranton, PA October 7, 2016

Resolution to Appropriate Monies to a Liability Reserve Fund- Revised
(Revised from June 8. 2016)

Whereas, the sum up to $454,000 will be appropriated to a Liability Reserve Fund; the source of funds shall be previous budgetary appropriations and such other funds as may be legally appropriated;

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the appropriation of monies to a Liability Reserve Fund as set forth above, and this resolution shall take effect immediately.

Motion approved unanimously.

Resolution to Award Bid
Culinary Arts Program Supplies and Equipment

Theresa Hait and Johnnie Nemec moved to approve the following:

Whereas, the Otsego Northern Catskills BOCES has solicited bids for the Culinary Arts Program Supplies and Equipment for the Occupational Centers, and

Whereas, bids were duly advertised and opened on August 4, 2016 by Annette Hinkley, witnessed by Kristin Steigmeier. There were two bids received, and the bidders have met the specifications contained within the bid.

Whereas, the bids were reviewed by Joe Booan, it is recommended that the bid be awarded to the Sysco Albany, LLC, Halfmoon, NY for the best overall pricing for the period of August 25, 2016 - January 31, 2017.

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendor indicated above.

Motion approved unanimously.

Review and Adoption of Board Policy #5300-Code of Conduct
Attachment#10

Theresa Hait and Joseph Ballard moved to approve Board Policy #5300-Code of Conduct as presented.

Motion approved unanimously.

Resolution to Accept 2016-17 District and Building Level
Emergency Management Plans- Attachment #11

Ellen Hager and Johnnie Nemec moved to approve the following resolution:

> Whereas, ONC BOCES is required to update and adopt their district and building level emergency management plans by September 1st, and
>
> Whereas, copies of the District and Building Level Emergency Management Plans have been reviewed by Administrators and the Board of Education for the following locations: Northern Catskills Occupational Center and the Otsego Area Occupational Center, and
>
> Be it resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and adopt these updated emergency management plans.

Mr. Nemec asked if these plans are required by New York State. Mr. Reiss explained that they are and that they must be in place by September 1, 2016. Mr. Nemec asked if procedural changes would require Board approval. Dr. Bolton Carls informed the Board that any significant changes would require re-adoption.

Motion approved unanimously.

Resolution to Approve A.O. Fox Memorial Hospital Agreement
Adult Education Services

Antoinette Hull and Marcy Birch moved to approve the following resolution:

> Whereas, the Otsego Northern Catskills BOCES Adult Education Program desires to work with A. O. Fox Hospital to provide Certified Nursing Assistant (CNA) training to their employees at a fee of $250 per person. The fee includes tuition, competency checklist for clinical experience, and testing fee to Prometric. A.O. Fox will pay for the services of the primary instructor, and the clinical instructor will be hired as necessary if the class exceeds eight students, and

Whereas, A. O. Fox Hospital, Oneonta, NY has agreed to the terms shown above for the period of August 8, 2016 to on or around September 7, 2016, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby approve the agreement at the rate and terms shown above.

Ms. Hull inquired about length of the program and whether BOCES charges the students. Mr. Savin informed the Board that BOCES only provides supervision of the program.

Motion was approved unanimously.

Review and Adoption of Board Policy #8332-E
Authorized Personnel Cell Phone Use- Attachement#12

Ellen Hager and Joseph Ballard moved to approve Board Policy #8332-E, Authorized Personnel Cell Phone Use, as presented.

Motion was approved unanimously.

Public Comments

There were no public comments.

Executive Session

Johnnie Nemec and Ellen Hager moved to adjourn to Executive Session at 1:25p.m.

Motion was approved unanimously.

Regular Session

Johnnie Nemec and Joseph Ballard moved to return to regular session at 1:39p.m.

Motion was approved unanimously.

Adjournment

Joseph Ballard and Johnnie Nemec moved to adjourn the meeting at 1:40p.m.

Motion approved unanimously.

Respectfully submitted,

Alyssa Oliveri

Alyssa Oliveri
Board Clerk