The regular monthly meeting of the Board of Cooperative Educational Services, Sole Supervisory District of Otsego, Delaware, Schoharie, and Greene Counties was held on Wednesday, March 8, 2017, at 12:30 p.m. at the Northern Catskills Occupational Center, Grand Gorge, New York.

Roll Call & Quorum Check

MEMBERS PRESENT: Paul Beisler, Marcy Birch, James Gray, Ellen Hager, William Haltermann, Antoinette Hull, and Johnnie Nemec.

MEMBERS ABSENT: Joseph Ballard and Theresa Hait.

OTHERS PRESENT: Nicholas Savin, Jennifer Bolton Carls, Joseph Booan, Lynn Chase, Alyssa Oliveri, Anne Pallischeck.

Call to Order

At 12:30 p.m. President James Gray called the meeting to order with a quorum present.

Pledge of Allegiance

Mr. Gray opened the meeting with the Pledge of Allegiance and asked for a moment of silence to recognize and honor the men and women serving in the Armed Forces.

Additions to the Addenda

Addenda J. Resolution to Accept Community Foundation Grant

Approval of Consent Agenda

Johnnie Nemec and Paul Beisler moved to approve the Consent Agenda as presented.

1. Minutes from Regular Meeting - February 8, 2017
2. Monthly Reports - January 2017
   Treasurer's Report, Report of Interest Earned, Budget Status Reports, Revenue Status Reports, General Fund Trial Balance, Special Aid Fund Trial Balance, Capital Fund Trial Balance, Trust & Agency Fund Trial Balance, Private Purpose Trust Fund Trial Balance and Extra Classroom Activities Reports for OAOC, NCOC. (Copy filed in the Clerk's office).
3. Budgetary Transfers - January 2017 (Copy filed in the Clerk's office)
4. Claims Auditor Report

Motion was approved unanimously.

Warrants

The warrants were presented for examination (as previously approved by the Claims Auditor).

Public Comments

There were no public comments.

Regional Special Education Technical Assistance Support Center (RSE TASC) Transition Specialist, Dawn Kallenberg:

Mr. Savin introduced Ms. Kallenberg, RSE TASC Transition Specialist. Ms. Kallenberg thanked the Board for having her at the meeting. She presented the Board with an overview of her position. She explained that her primary role is to assist school districts transition students with disabilities out of school, often into the workforce or college. She does not work directly with students, but with school personnel. She also works to connect schools with adult services. She holds workshops and works with the Southern Tier Education Center. There are 72 school districts in the region she serves. Her position is grant funded and is guided by NYSED.

District Superintendent Report

District Superintendent Report

- **ESSA Regional Meeting:** Mr. Savin informed the Board that the Regional ESSA Meeting, held on February 28 at SUNY Oneonta's Morris Hall, was a success. There was a similar meeting in October at which the State requested feedback from stakeholders, including teachers, school administrators, Board of Education members, parents and students, to help them draft New York State's plan to meeting the Federal Government's Every Student Succeeds Act (ESSA) requirements. The goal of this second meeting was to prioritize items from the first meeting and collect additional feedback from stakeholders. He announced that our region had one of the highest rates of participation. He distributed the participant response summary. He expects that the State will have a final draft by June or July, then the Governor will have one full month to review; the plan is due to the Federal Government by September 2017.

- **Board Planning Day - March 15, 2017:** Mr. Savin distributed a booklet containing information to be utilized at the upcoming Board Planning Day. He told the group that the overriding theme of this planning day will be to visualize and develop a concept of what BOCES should look like in 2021. He explained that he chose a four year projection because enrollment projections are fairly accurate up to that point. He reviewed the booklet with the Board. It contained current data on our BOCES programs and services. He noted the growth in multiple areas, including Instructional Support Services (ISS), Special Education and value-added classes, among others. He also reviewed the recommendation about student programs that came from the Superintendents' Cabinet and the possibility of developing internships for our students with area businesses. Mr. Savin encouraged the Board to review the booklet before the Planning Day. The Board briefly discussed nontraditional avenues to increase enrollment, such as gaining students from charter schools or private schools and opening programs to home-schooled children. Mr. Savin explained that those options can be difficult for legal reasons. Mr. Haltermann mentioned the discussions the Board had with component Superintendents at the previous two Board Meetings; he suggested adding

Itinerant Services to the Planning Day topics. Ms. Hull suggested that the Board consider re-branding at the Planning Day.

- **Board of Education Meeting Schedule:** Mr. Savin informed the Board that a mistake had been made when drafting the 2016-2017 Board of Education meeting schedule. Meetings are supposed to rotate between NCOC and OAOC, but the March and April meetings were both scheduled to be held at NCOC in error. He asked the Board if they would like to fix the schedule; the Board decided to leave it as is.

- **School Calendars:** Mr. Savin announced that we have a draft calendar, but are waiting to have it approved by the Superintendents' Cabinet before we put it on the Board Agenda for adoption.

- **Annual Meeting:** Mr. Savin reminded the Board that the ONC BOCES Annual Meeting will be held on April 4, 2017 at the Otsego Area Occupational Center in Milford.

Deputy Superintendent Report

Deputy Superintendent Report:

- **Regional Budget Presentations:** Dr. Bolton Carls informed the Board that ONC BOCES will be holding regional budget presentations for component school boards on March 13 at OAOC and March 14 at NCOC; both presentations will begin at 6:00 p.m.

- **NYSCOSS Budget Analysis on 2017-2018 Executive Budget:** Dr. Bolton Carls distributed a policy report drafted by NYSCOSS which details the Governor's Executive Budget Proposal. She reviewed the document and informed the Board that the proposal shows that there would be no Foundation Aid formula going forward. She expressed her hope that the formula does not go away entirely and noted that some of our districts are still not fully funded. She mentioned the Governor's proposed Recovery High Schools. A conversation about the concept and logistics ensued. Dr. Bolton Carls pointed out the proposed change in school purchasing flexibility; the plan proposes to increase the monetary amount that schools are permitted to spend directly purchasing food from local farms from $25K to $100K. The tax cap and the millionaires' tax were also mentioned.

- **NYSCOSS Mid-Winter Conference Informational Handouts:** Dr. Bolton Carls distributed a packet of containing NYSCOSS' stance on three topics: Foundation Aid, property tax cap and BOCES Superintendent Compensation.

- **NYSASBO Achievement and Resource Gaps Widen: More Students Left Behind:** Dr. Bolton Carls distributed a document. She explained that NYSASBO posts similar documents approximately once per month. This document links achievement to poverty levels. She pointed out that high-needs rural schools out perform high-needs urban or suburban schools, but outcomes are still much lower than low-needs districts.

Assistant Superintendent's Report

Joseph Booan, Assistant Superintendent for Student Programs:

- Mr. Booan informed that Board that Mr. Joseph Capra had recently passed away. He has been involved in ONC BOCES for decades. His family established the Capra Scholarship, which is the highest ONC BOCES Award. The scholarship will continue until the trust has run out.

- Mr. Booan informed that Board that two OAOC Students had attended BOCES Lobby Day with him, Mr. Savin and Dr. Bolton Carls. He told the Board that they were exceptional; they were professional and spoke passionately about BOCES programs.

- Mr. Booan went over some items on the Agenda.

Approval of Personnel

William Haltermann and Ellen Hager moved to approve the personnel as presented:

RESOLVED, that the Board of Cooperative Education, upon the recommendation of the District Superintendent does hereby approve the following:

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Robert Schlobohm	Casual Employee	NOCTI Testing Proctor	3/9/2017 - 6/20/2017	$125.00/testing day
Edward Bordinger	Casual Employee	NOCTI Testing Proctor	3/9/2017 - 6/20/2017	$125.00/testing day
Cheryl Butler	Casual Employee	Coaching Course Instructor	7/1/2016 - 6/30/3017	$25.00/hour Max. of $1500.00
Joanne Lentner	Casual Employee	Assistant Coordinator Trainer	3/1/2017 - 6/30/2017	$20.00/hour Max. of $250.00
Deborah Burroughs	Temporary	Substitute Cleaner	3/9/2017 - 8/31/2017	As per board policy or rate per contract
Raymond Smith	Temporary	Substitute Cleaner	3/9/2017 - 8/31/2017	As per board policy or rate per contract
Matthew Zynda	Science Teacher	CTE Curriculum Work: Mechatronics	3/9/2017 - 6/30/2017	$200.00/day Curriculum Max of 5 days
April Erkson	Math Teacher	CTE Curriculum Work: Mechatronics	3/9/2017 - 6/30/2017	$200.00/day Curriculum Max of 5 days

MISCELLANEOUS APPOINTMENTS				
Name	**Appointment**	**Position**	**Effective**	**Compensation**
Jonathan Bliss	English Teacher	CTE Curriculum Work: Mechatronics	3/9/2017 - 6/30/2017	$200.00/day Curriculum Max of 5 days

Note: Employment is contingent upon clearance from the State Education Department to comply with the fingerprinting provisions of Project Save.

CHANGE IN POSITION					
Employee	**Position**	**Dept.**	**Current**	**New**	**Effective**
Lisa Booan	School Psychologist	IT	1.1	1.0	2/6/2017

LEAVE OF ABSENCES			
Name	**Position**	**Reason**	**Effective**
Arianna Patsos	Teacher	Child Rearing Leave	5/8/2017 - 6/23/2017
Nicole Couse	Keyboard Specialist	Child Rearing Leave	2/14/2017 - 3/28/2017 Revised from 12/14/2016 board meeting
Cheryl Miller	Automation System Coordinator	Medical Leave	4/10/2017 - 5/22/2017
#1381269	Teacher	Administrative Leave with pay	2/13/2017 - 2/17/2017

RESIGNATIONS/RETIREMENTS			
Name	**Position**	**Reason**	**Effective**
Jennifer Wellenstein	Occupational Therapist	Withdrew from position	2/13/2017

Motion was approved unanimously.

Approval of Consent Agenda Items

William Haltermann and Antoinette Hull moved to approve the following Consent Agenda Items:

Approval of 2017-2018 Holiday Schedule- Attachment #6

The 2017-2018 Holiday Schedule was approved as presented.

Approval of CSEA Employee Training Program Partnership Agreement - PN Program

Whereas, the Otsego Northern Catskills BOCES Practical Nursing Program would like to enter into a partnership agreement with CSEA, Inc on behalf of the New York State and CSEA Partnership for Education and Training for the period of April 1, 2017 to March 31, 2018, and

Whereas, CSEA, Inc., has agreed to provide funding through vouchers for an Employee Development Training Program for the purpose of furthering the career development of employees for whom CSEA is the bargaining agent. CSEA will pay ONC BOCES for tuition charges for non-credit courses the lesser amount of the published amount standardly charged to the public or $1,100.00 per semester, agreeing to the terms and conditions of the agreement, and

Resolved, the Otsego Northern Catskills BOCES Board of Education does hereby accept and approve the terms and conditions of this agreement.

Resolution to Declare Surplus Equipment

Whereas, the Otsego Northern Catskills BOCES does not wish to retain the following list of equipment or components, as the items are obsolete, no longer functional or operational,

OAOC:

TAG #	DESCRIPTION	ACQUISITION DATE
013912	BRETFORD CASES FOR IPAD MEDIA	6/30/2014
015504	COMPUTER LAPTOP	9/1/2010
015531	DELL LATITUDE E5410 F803	12/1/2010
015667	DELL PRECISION M4600 COMPUTER	4/30/2012
015669	DELL PRECISION M4600 COMPUTER	4/30/2012
016539	FILE SERVER	7/1/2007

Resolved, that the Otsego Northern Catskills BOCES Board of Education declares the equipment as surplus in accordance with Board Policy #6900 and will be disposed of accordingly.

Resolution to Bid - OAOC ETC Room Divider

Whereas, the ONC BOCES desires to purchase supplies and equipment for the 2016-17 school year which collectively exceed the purchasing limit of $20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for Otsego Area Occupational Center ETC Room Divider and installation fees adhering to the following estimated timeline:

LEGAL NOTICES - March 30, 2017
BIDS TO VENDORS - March 23, 2017
BIDS OPENED - April 5, 2017
BIDS AWARDED - April 12, 2017

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of the Room Divider.

Approval of Adult Education Practical Nursing Tuition

Approval is requested for the Practical Nursing Program: Tuition proposed to increase to $11,225 (from the current rate of $11,000) for the full program for the 2017-2018 Program Year. The increase is due to estimated increase in costs including books, chrome books, graduation expenses, kits needed for lab use, 1st semester uniforms, medical equipment and cap, and NCLEX practice exam.

Motion was approved unanimously.

Resolution to Award Bid- Mechatronics Equipment

Ellen Hager and Paul Beisler moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES has solicited bids for Mechatronics Equipment for the Occupational Centers, and

Whereas, bids were duly advertised and opened on March 7, 2017 by Annette Hinkley, witnessed by Patricia Powell Wagner. There were two (2) bids received, and the bidders have met all the specifications contained within the bid.

Whereas, the bids were reviewed by Joe Booan, and he recommended that the bid be awarded to the lowest bidder Allegheny Educational Systems, Inc., Tarentum, PA, for Lot 1, Multimedia Courseware in the amount of $22,616 and Lot 2, Robotics Training Package, in the amount of $35,054 for the period of March 9, 2017 - June 30, 2017.

Therefore, be it resolved, that the Otsego Northern Catskills BOCES does hereby award the bid to the vendor indicated above.

Motion was approved unanimously.

Resolution to Bid- OAOC Culinary Arts Stove

Ellen Hager and Johnnie Nemec moved to approve the following resolution:

Whereas, the ONC BOCES desires to purchase supplies and equipment for the 2016-17 school year which collectively exceed the purchasing limit of $20,000 and which requires bidding under General Municipal Law 104b and to adhere to ONC BOCES Purchasing Regulations (Policy #6700), and

Whereas, the Otsego Northern Catskills BOCES will prepare and solicit bids for Otsego Area Occupational Center Culinary Arts Stoves adhering to the following estimated timeline:

LEGAL NOTICES	-	March 30, 2017
BIDS TO VENDORS	-	March 22, 2017
BIDS OPENED	-	April 6, 2017
BIDS AWARDED	-	April 12, 2017

Be it resolved, that the Otsego Northern Catskills Board of Education does hereby approve the bidding of the Culinary Arts Stoves.

Motion was approved unanimously.

Resolution to Accept Community Foundation Grant

Johnnie Nemec and Paul Beisler moved to approve the following resolution:

Whereas, the Otsego Northern Catskills BOCES submitted a grant application to the Community Foundation for South Central NY for a project entitled Motivation at the Movies for advertising of ONC BOCES programs at the Southside Cinemas, and

Whereas, the application was approved in the amount of $1,608 for the period of February 15, 2017 to February 13, 2019, and

Resolved, the Otsego Northern Catskills BOCES Board of Education has approved that James Gray is the authorized representative as President of the Board of Education and is hereby authorized and directed by the Otsego Northern Catskills Board of Education to accept(s) this grant in the amount of $1,608 to ensure that activities and programs funded by said grant are carried out in accordance with grant requirements.

Motion was approved unanimously.

Executive Session

Ellen Hager and Marcy Birch moved to adjourn to Executive Session at 2:40 p.m.

Motion was approved unanimously.

Regular Session

William Haltermann and Ellen Hager moved to return to regular session at 3:14 p.m.

Motion was approved unanimously.

Adjournment

William Haltermann and Paul Beisler moved to adjourn the meeting at 3:15 p.m.

Motion was approved unanimously.

Respectfully submitted,

Alyssa Oliveri
Board Clerk